



Broomhall Nursery School

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**30 hours Free Early Learning
for 3 & 4 Year Olds and
Tax-Free Childcare**

30 Hours Free Early Learning

All 3 and 4 year olds in England are entitled to 15 hours Free Early Learning (FEL) per week in term time – this is known as the universal offer. From September 2017, **many working parents of 3 and 4 year olds** will be eligible for 30 Hours Free Early Learning – this is known as Extended Free Entitlement (EFE).

Will my child be eligible?

Not everyone is eligible, but everyone will still receive the 15 hours FEL. Your child will be eligible for 30 Hours EFE if:

- Your child will be aged 3 or 4
- Both parents are working - or the sole parent in a lone parent family
- Both parents are employed but one or both parents is temporarily away from the workplace on parental, maternity, paternity or adoption leave or in receipt of statutory sick pay
- One parent is employed and the other parent has substantial caring responsibilities based on specific benefits received for caring
- One parent is employed and one parent is disabled or incapacitated based on receipt of specific benefits
- Each parent earns, on average, a weekly minimum equivalent to 16 hours at National Minimum Wage or National Living Wage. Therefore, currently for a parent aged 21-24, you'd need to earn a weekly average of at least £111.20. For a parent aged 25+, you'd need to earn a weekly average of at least £115.20.
- Each parent must have an annual income of less than £100,000

What if you are self-employed or on a zero hours contract?

You will be eligible if you (or both of you in a couple) earn at least the equivalent of 16 hours at the National Minimum Wage.

What if one parent loses their job?

There will be a short "grace period" allowing parents to have a chance to find new employment. If this is not possible your child will only be able to attend for the 15 hours FEL.

Tax-Free Childcare

From September 2017 Tax-Free Childcare will help working parents with the cost of childcare offering up to £2000 per child per year, or £4000 if a child is disabled. You will be able to open an on-line account to pay for your childcare costs with a registered childcare provider and for every £8 you pay the government will add £2.

Parents can use Tax-Free Childcare alongside the 15 and 30 Hours Free Childcare schemes. Parents can't use Tax-Free Childcare at the same time as they receive childcare vouchers, Universal Credit or tax credits. However, 30 hours free childcare can be received alongside these schemes.

When you apply, you'll be considered for both these services through the same application. You'll only be asked to decide which support you want if you're on tax credits or using a childcare voucher or salary sacrifice scheme. You should check what help you could get with childcare costs, using the Childcare Calculator. This will help you decide which support is best for you.

How do you apply for Tax-Free or 30 hours Free Early Learning?

It is important that you check your eligibility before the start of the term in which you wish to claim e.g. if you child is due to start his 3 year old place in September 2017 you can check your eligibility now. If you do not find out you are eligible (or you do not become eligible) before 1st September you would not be able to claim until January 2018.

You can check your eligibility on line for both Tax-Free Childcare and 30 Hours Free Childcare at:

<https://childcare-support.tax.service.gov.uk/par/app/applynow>.

You will need (for you and your partner, if you have one):

- National Insurance number
- if you're self-employed, your Unique Taxpayer Reference
- the date you started, or are due to start work
- details of any other government support you get

At the end of the application process, you will have a childcare service account. In the 'secure messages' section of your account, you will receive messages about your eligibility.

If you are eligible for 30 hours, you will receive an 11 digit 'eligibility code' for your child. These codes normally start with '5000'. You will need to bring this code (along with your National Insurance number and your child's birth certificate or passport) to nursery so that we validate your child's eligibility with the Local Authority and confirm your place.

Every three months HMRC will prompt you to reconfirm your details as entered on your initial application. If you do not do this then you will receive a message telling you that your eligibility has lapsed. Although you will no longer be eligible you may be able to retain your childcare place for a short period; this is known as the grace period. You will need to discuss this with nursery. You will still be able to access the universal 15 hours FEL.

What is the grace period?

The grace period is designed to allow parents time to adjust if they lose their entitlement to EFE and also serves as a notice period to the provider. A child will enter the grace period when their parent(s) cease to meet the eligibility criteria. The Local Authority will continue to fund a place for a child who enters the grace period as set out below.

Date Parent receives ineligible decision on reconfirmation:	Local Authority Audit Date	Grace period end date (child funded until)
1 January – 10 February	11 February	31 March
11 February – 31 March	1 April	31 August
1 April – 26 May	27 May	31 August
27 May – 31 August	1 September	31 December
1 September – 21 October	22 October	31 December
22 October – 31 December	1 January	31 March

At the end of the grace period, parents will still be entitled to access 15 hours Free Early Learning each week.

How will Broomhall Nursery School deliver the 30 hours and 15 hours Free Early Learning and what will the charges be for additional childcare?

Here are two tables which show the patterns of delivery Broomhall Nursery School will offer parents who wish to access the 30 Hours Free Early Learning or the 15 hours Free Early Learning.

30 hours Free Early Learning (extended free entitlement)						
	Mon	Tues	Wed	Thu	Fri	Total Hours
EARLY RISERS 8.00am-9.30am <i>£12.00 per session</i>	£12	£12	£12	£12	£12	
CORE DAY 9.30am-3.30pm	6 hrs	6 hrs	6 hrs	6 hrs	6 hrs	30 hrs
AFTER SCHOOL CLUB 3.30pm-5.30pm <i>£12.00 per session</i>	£12	£12	£12	£12	£12	

If you are eligible for the extended free entitlement your child can access this by attending from 9.30am to 3.30pm each day. They do not have to take all 30 hours at Broomhall Nursery School but children need to access a minimum of 6 hours on each day they attend. Additional hours before and/or after the core day can be purchased at a charge of £12 per session. Breakfast food will be served between 8.00am – 8.45am at an additional charge. Food for the After School Club should be brought from home and will be eaten between 3.45pm and 4.15pm.

15 hours Free Early Learning (universal offer)						
	Mon	Tues	Wed	Thu	Fri	Total Hours
EARLY RISERS 8.00am-8.45am <i>£6 per session</i>	£6	£6	£6	£6	£6	
CORE MORNING 8.45am-11.45am	3 hrs	3 hrs	3 hrs	3 hrs	3 hrs	15 hrs
LUNCH CLUB 11.45am-12.45pm <i>£6 per session</i>	£6	£6	£6	£6	£6	
CORE AFTERNOON 12.45pm-3.45pm	3 hrs	3 hrs	3 hrs	3 hrs	3 hrs	15 hrs
AFTER SCHOOL CLUB 3.45pm-5.30pm <i>£12.00 per session</i>	£12	£12	£12	£12	£12	

If you are using the 15 hour Free Early Learning then you can choose up to five 3 hour sessions per week. Normally this is taken as 5 morning or 5 afternoon sessions. There is some flexibility to offer a mixture of morning and afternoon sessions. It is also possible to use the 15 hour Free Early Learning for full days, linking a morning session with an afternoon session by purchasing a lunch session at £6. Again, it is not necessary to take all 15 hours at Broomhall Nursery School but children need to access a minimum of 3 hours on each day they attend. Any additional sessions (morning or afternoon) can also be purchased at a cost of £18 per session, if available.

Charging for extras...

While nurseries can't charge for the 30 hours, they can charge for other 'extras' or ask for contributions. Broomhall Nursery School will continue to ask for a £6 voluntary contribution per term towards the fruit and vegetable snacks we provide the children with each day. Hot lunches will continue to be charged at the rate set by the Local Authority which is currently £1.75 per meal. Parents can choose to send their child with a packed lunch. Breakfast will be served between 8.00am and 8.45am only at our Early Risers club and this will be charged at £1.00 per meal for those requiring it.

Admissions Policy

Admissions will be allocated on the following criteria and order, in line with the schools policy.

1. Looked after children in the care of the Authority or children with identified Special Educational Needs supported by the Authority
2. Children already attending either on universal funding (15 hours FEL) or a fee paying contract will be guaranteed a place
3. Children already attending Broomhall Under 3s who are due to transfer to us in the relevant term
4. Siblings attending nursery
5. Full day provision (8.00am-5.30pm)/Parents accessing additional fee paying hours
6. Parents NOT splitting hours between providers
7. Date of birth order (oldest child allocated first).

Outstanding Education

Happy children, growing and learning together is what Broomhall Nursery is all about. The oldest nursery in Sheffield, we are staffed exclusively by teachers educated to degree standard and level 3 qualified early years practitioners. The children here enjoy learning through play, an experience that Ofsted has described as “outstanding” in two consecutive inspections.

Most of our committed and skilled staff team have been with us for many years which is testament to the friendly, happy and engaging environment at Broomhall. We pride ourselves in providing a safe, supportive, creative and joyful environment in which your child can explore and discover the world.

Our goal is to foster the skills that are at the foundation of a life of happiness and success: cooperative and individual problem solving, analytical thinking, emotional intelligence and empathy and cultural competence alongside early literacy and math skills and real-world preparation. But the starting point is ‘play’ and expertly guided investigations that grow from the children’s own interests and nurture a passion for discovery and learning.

